



# RAIDIGHI COLLEGE

(NAAC Accredited & ISO 9001:2015 Certified)  
P.O. & P.S. -Raidighi, South 24 Parganas, Pin- 743383

Phone No. (03218) 358-262

Website – [www.raidighicollege.in](http://www.raidighicollege.in)

Email – [principal.raidighi@gmail.com](mailto:principal.raidighi@gmail.com), [raidighicollege95@gmail.com](mailto:raidighicollege95@gmail.com)



## SC/ ST Cell

### Introduction

Scheduled Castes (SC) and Scheduled Tribes (ST) have been identified as the two most backward groups of Indian Society. They include all the castes, races or tribes, which have been socially, economically and educationally backward. The cell has been established to support and to bring students from such communities into the mainstream. The SC, ST cell of the college was established in 2014 (as per XII plan of UGC under Equal Opportunity Centre) with the purpose to empower the SC, ST students in the college. The college takes special interest in facilitating financial support to students from these communities from government agencies. They are also encouraged to enrol for career orientation programs, which would equip them with the necessary skills to choose a career option.



### Objectives:

- To counsel and guide SC, ST students and help them to manage academic and personal issues of college life effectively.
- To ensure provisions of an environment where all such students feel safe and secure.
- To provide prompt counselling for social consciousness and any emotional emergencies arising on account of any event at the campus.
- To provide the mechanism to redress the grievance of SC/ST students, if any.
- To ensure protection and reservation as provided in the constitution of India.
- To arrange for special opportunities to enhance the career growth
- To be aware of the SC/ST students regarding various scholarships programs of State Govt. and UGC.
- To take such follow up measures to achieve the objectives and targets laid down by the Govt. of India and the UGC.
- To provide awareness about representation cum reservation policy and its importance.

### Functions:

1. To collect reports and information of State Govt. and UGC's orders on various aspects of education, employment of SC, ST & OBC Students.
2. To circulate State Govt. and UGC's decisions about different scholarship programs.
3. To communicate with the students and motivate them for better future planning.

Dr. Sasabindu Jana

PRINCIPAL  
RAIDIGHI COLLEGE  
SOUTH 24 PARGANAS



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## Minutes of the Meetings

### A. Session: 2018-19

(1)

A meeting was held on 10th November, 2018 at Principal's chamber for the committee members to consider following agenda:

1. To discuss orientation of the students on aims and objectives of the cell
2. To observe death anniversary of Dr B.R. Ambedkar
3. To review the status of government scholarships and associated awareness

### Resolutions:

- The chairman put forth the aims and objectives of this committee.
- Discussed about the celebration of **Death Anniversary of Baba Saheb B.R. Ambedkar as "Mahaparinirvana Divas"** on 6th December.
- Cell discussed about various scholarships given to the students
- Information about the schemes of Government and University was taken as per UGC Guidelines

### Members Present:

1. Dr Sasabindu Jana, Principal
2. Dr Manab Kanti Baidya, Convenor
3. Prof Sudhin Sinha
4. Prof Sanat Kr Purkait
5. Prof Jayanti Dhara
6. Sri Barun Kanti Halder
7. Sri Paritosh Bar



Principal's Signature

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(২)

A meeting was held on **21st March, 2019** at Conference Hall for members of the committee to consider the following agenda:

1. Confirmation of previous meeting minutes.
2. Observations of Dr B.R. Ambedkar Remembrance Day
3. Review of Scholarship status at the end of the session and planning for next session

### Resolutions:

- The review of issues discussed in previous meetings was taken. Planning and Programming to celebrate various programmes and to make a field study for social consciousness.
- Discussed about the celebration of **Birth Anniversary of Baba Saheb B.R. Ambedkar as "Equality Day"** on 14th April.
- Cell gives necessary information given to the office staff regarding SC and ST students.
- Follow up of scholarships was taken.

### Members Present:

1. Dr Sasabindu Jana, Principal
2. Dr Manab Kanti Baidya, Convenor
3. Prof Sudhin Sinha
4. Prof Sanat Kr Purkait
5. Prof Jayanti Dhara
6. Sri Barun Kanti Halder
7. Sri Paritosh Bar

### Action Taken Report of 2018-19:

There are no complaints registered till the date. Community understanding in the campus is ideal in nature and no need of grievance redressal for SC/ ST sections of our students. Office communication is need much more integration for display and distribution of Scholarships. Cell will conduct necessary arrangements for more easy interactions.



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## B. Session: 2019-20

(1)

A meeting was held on **14th November, 2019** at Principal's chamber for committee members to consider following agenda:

1. To collect information about 1st Semester SC/ ST students
2. To observe Mahaporinirban Diwas
3. To elaborate scholarships for SC/ST students in classroom orientation and necessary services

### Resolutions:

- The chairman put forth the aims and objectives of this committee.
- Discussed about the celebration of **Death Anniversary of Baba Saheb B.R. Ambedkar as "Mahaparinirvana Divas"** on 6th December.
- Cell discussed about various scholarships given to the students
- Information about the schemes of Government and University was taken as per UGC Guidelines.
- Information was collected about SC and ST students.

### Members Present:

1. Dr Sasabindu Jana, Principal
2. Dr Manab Kanti Baidya, Convenor
3. Prof Sudhin Sinha
4. Prof Sanat Kr Purkait
5. Prof Savita Soren
6. Prof Jayanti Dhara
7. Prof Dibyendu Saha
8. Sri Paritosh Bar



  
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(2)

A meeting was held on **26th March, 2020** (online) for committee members to consider the following agenda.

1. COVID pandemic lockdown and new challenges of students communications
2. Online observations of B.R Ambedkar Remembrance Day
3. Review of Scholarship status

#### Resolutions:

- The review of issues discussed in previous meetings was taken. Planning and Programming to celebrate various programmes.
- Discussed about the celebration of **Birth Anniversary of Baba Saheb B.R. Ambedkar as “Equality Day”** on 14th April.
- Cell gives necessary information given to the office staff regarding SC and ST students.
- Follow up of scholarships was taken.

#### Members Present:

1. Dr Sasabindu Jana, Principal
2. Dr Manab Kanti Baidya, Convenor
3. Prof Sudhin Sinha
4. Prof Sanat Kr Purkait
5. Prof Savita Soren
6. Prof Jayanti Dhara
7. Prof Dibyendu Saha
8. Sri Paritosh Bar

### Action Taken Report for 2019-20:

The entire normal campus ecosystem is collapsed after COVID pandemic lockdown. The cell will coordinate with students through online platforms of departmental arrangements. We ensure proper online support from college authority to provide scholarships and associated services in this COVID restrictions period.



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## C. Session 2020-2021

A meeting was held on 17th November, 2020 for committee members to consider the following agenda.

1. To deliver the principles and objectives of the cell to 1st Semester students
2. To observe several relevant webinars
3. To review scholarships status and drop out scenario of SC/ ST students in this COVID affected period

### Resolutions:

- The chairman puts forth the aims and objectives of this committee.
- It was decided to give information about competitive examination and related facilities to the students of SC and ST categories.
- Cell discussed about various scholarships given to the students.
- Information about the schemes of Government and University was taken as per UGC Guidelines.
- Discussed about the celebration of **Death Anniversary of Baba Saheb B.R. Ambedkar as “Mahaparinirvana Divas”** on 6th December.

### Members Present:

1. Dr Sasabindu Jana, Principal
2. Dr Manab Kanti Baidya, Convenor
3. Prof Sudhin Sinha
4. Prof Sanat Kr Purkait
5. Prof Savita Soren
6. Prof Jayanti Dhara
7. Prof Dibyendu Saha
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(2)

A meeting was held on **31st May, 2021** online for committee members to discuss the following agenda.

1. Confirmation of previous meeting minutes
2. Online observations of Hul Divas
3. Review of Scholarships

#### Resolutions:

- The review of issues discussed in previous meetings was taken.
- Discussed about the Planning and Programming to celebrate **Santhal Bidroho Divas as “Hul Divas”**.
- Cell gives necessary information given to the office staff regarding SC and ST students.
- Follow up of scholarships was taken.

#### Members Present:

1. Dr Sasabindu Jana, Principal
2. Dr Manab Kanti Baidya, Convenor
3. Dr Sudhin Sinha
4. Prof Sanat Kr Purkait
5. Prof Savita Soren
6. Prof Jayanti Dhara
7. Prof Dibyendu Saha
8. Sri Paritosh Bar

### Action Taken Report of 2020-21:

Session 2020-2021 is completely dependent on home based academic activities. There is no registered complaint from SC/ ST students about any harassment or services from office associated with administrative intimation and Scholarships. The cell will continue mentoring for students with the help of the departments.



  
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## D. Session: 2021-2022

(1)

An online meeting was held on 15th November, 2021 for committee members to consider the following agenda:

1. Orientation program of 1st Semester
2. Observations of B.R. Ambedkar's Death anniversary and discussions on his life
3. Review of Scholarships and its impact on results

### Resolutions:

- The chairman puts forth the aims and objectives of this committee and action taken for the students from SC, ST community.
- It was decided to organize a programme for personality development of SC, ST students.
- Discussed about the celebration of **Death Anniversary of Baba Saheb B.R. Ambedkar as "Mahaparinirvana Divas"** on 6th December.
- Cell discussed about various scholarships given to the students.
- Information about the schemes of Government and University was taken as per UGC Guidelines.

### Members Present:

1. Dr Sasabindu Jana, Principal
2. Prof Debasish Biswas, Convenor
3. Prof Sital Singh
4. Prof Pintu Mandal
5. Prof Dibyendu Saha
6. Sri Barun Kanti Halder
7. Prof Bula Rani Mandal
8. Prof Manas Gayen
9. Sri Paritosh Bar



  
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(২)

A meeting was held on **21st March, 2022** for committee members at Principal's chamber to consider following agenda.

1. To observe Hul Divas
2. To observe B.R. Ambedkar Remembrance Day
3. Orientation of teaching and non-teaching staff on various issues related with SC/ST empowerment

#### Resolutions:

- The review of issues discussed in previous meetings was taken. Discussed about the output of the celebration of **Santhal Bidroho Divas as "Hul Divas"**.
- Discussed about the celebration of **Birth Anniversary of Baba Saheb B.R. Ambedkar as "Equality Day" on 14th April**.
- Cell gives necessary information given to the office staff regarding SC and ST students.
- Follow up of scholarships was taken.

#### Members Present:

1. Dr Sasabindu Jana, Principal
2. Prof Debasish Biswas, Convenor
3. Prof Sital Singh
4. Prof Pintu Mandal
5. Prof Dibyendu Saha
6. Sri Barun Kanti Halder
7. Prof Bula Rani Mandal
8. Prof Manas Gayen
9. Sri Paritosh Bar

### Action Taken Report of 2021-22:

2021-22 session is a restoration period from COVID pandemic restrictions and associated depression. A great number of students are now drop out due to socio-economic vulnerabilities and associated family hazards. Scholarship is only a sensitive part of their livelihood but the cell will continue mentoring for academic involvement and community understanding as well. SC/ ST students are satisfied with the services of our institution at the time of pandemic lockdown.



  
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## E. Session: 2022-23

(1)

A meeting was held on 19th September, 2022 at Teachers' Room for committee members and invited students to consider the following agenda.

1. Orientation of 1st Semester students
2. Review of Scholarships and government supported programs for students

### Resolutions:

- The chairman put forth the aims and objectives of this committee
- Cell discussed about various scholarships given to the students.
- Information about the schemes of Government and University was taken as per UGC Guidelines.

### Member Present:

1. Dr Sasabindu Jana, Principal
2. Prof Debasish Biswas, Convenor
3. Prof Sital Singh
4. Prof Pintu Mandal
5. Prof Dibyendu Saha
6. Sri Barun Kanti Halder
7. Prof Bula Rani Mandal
8. Prof Manas Gayen
9. Sri Paritosh Bar



  
Principal's Signature

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(2)

A meeting was held on **14th November, 2022** at Conference Hall for committee members to consider the following agenda.

1. Confirmation of previous meeting
2. Documentation of SC/ ST students for current session
3. Observations of various programs like Janjatiya Gaurav Diwas and B.R. Ambedkar's Mahaporinirban Diwas.

#### Resolutions:

- Discuss about the previous meeting and action plan of upcoming events.
- Information was taken about admission of SC and ST students
- Planning and Programming to celebrate the **147th Birth Anniversary of Birsa Munda** as “**Janjatiya Gaurav Divas**” on **15th November** and discussed about the celebration of **Death Anniversary of Baba Saheb B.R. Ambedkar** as “**Mahaparinirvana Divas**” on 6th December.

#### Members Present:

1. Dr Sasabindu Jana, Principal
2. Prof Debasish Biswas, Convenor
3. Prof Sital Singh
4. Prof Pintu Mandal
5. Prof Dibyendu Saha
6. Sri Barun Kanti Halder
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## Activity Summary:

### SC, ST CELL, RAIDIGHI COLLEGE

1. Dr. Sasabindu Jana, Chairman
2. Prof. Debasish Biswas, Convenor
3. Prof. Pintu Mondal, Member
4. Prof. Dibbyendu Saha, Member
5. Prof. Barun Kanti Halder, Member
6. Prof. Savita Soren, Member
7. Prof. Manas Gayen, Member
8. Prof. Himanshu Shekhar Halder, Member
9. Mr. Paritosh Bar, Member



A meeting has been held on 20th February, 2023 in Principal's Chamber at 12.30 noon regarding a competitive awareness programme for our students along with Career Counselling and Placement Cell in association with Staff Selection Commission, Govt. of India, Eastern Region, Kolkata. After discussion it is decided that the abovementioned programme will be held on 24th February 2023 from 12 noon to 3pm. All the respected members agree in this decision. It is also decided to circulate this programme schedule to all the departments to make the programme successful and fruitful.



**Staff Selection Commission, Govt. of India,  
Eastern Region, Kolkata**

**In Collaboration With**

**Career Counselling and Placement Cell  
&  
SC, ST Welfare Committee,  
Raidighi College, Raidighi, South 24 Parganas, West Bengal**

**Present**

**Staff Selection Commission Awareness Campaign**  
A training workshop to promote student employability



**DATE: 24th February 2023**

**Time: 12 noon - 3pm**

**Venue: 3rd Floor Seminar Hall, Swami Vivekananda Bhavan**

Guidance for Competitive Examination: Staff Selection Commission Recruitment Exams



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Staff Selection Commission, Govt. of India,  
Eastern Region, Kolkata

In Collaboration With


Career Counselling and Placement Cell  
&  
SC, ST Welfare Committee,  
Raidighi College, Raidighi, South 24 Parganas, West Bengal

Present

**Staff Selection Commission Awareness Campaign**  
A workshop to promote student employability

DATE: 24th February 2023 Time: 12 noon - 3pm

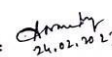
Venue: 3rd Floor Seminar Hall, Swami Vivekananda Bhavan




Number of total students who participated: 83

Number of students from SC/ST/OBC category: SC-21, ST-0, OBC-19, G-43

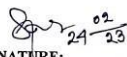
Number of girl students present: 50




SIGNATURE: A.K. NANDY  
NAME: A.K. NANDY  
DESIGNATION: Dy. DIRECTOR, SSC(ER) Kolkata.



SIGNATURE: ARUN KUMAR SARKAR  
NAME: Arun K. Sarkar  
DESIGNATION: Dy. Director SSC



SIGNATURE: Dr. Arunima Biswas  
NAME: Dr. Arunima Biswas  
DESIGNATION: Principal  
Raidighi College  
Raidighi, 24 P.S.(S)



SIGNATURE: Debashis Bhattacharya  
NAME: Debashis Bhattacharya  
DESIGNATION: Convener, SC ST Welfare Committee  
Raidighi College

ARUN KUMAR SARKAR  
उप-निदेशक / Deputy Director  
मानव संसाधन / (Govt. of India)  
कर्मचारी पदों पर अधिसूचना (पू. ४), भारत सरकार  
Staff Selection Commission - Eastern Region, Kolkata  
व्यक्ति, लोक सेवा विभाग और सेवा विभाग  
Ministry of Personnel, PG and Pension

SIGNATURE: Dr. Arunima Biswas  
NAME: Dr. Arunima Biswas  
DESIGNATION: Convener, Career Counselling & Placement Cell  
24/2/23

## OUTPUT OF THE PROGRAMME

The response of the abovementioned programme makes a great impact on the students. Two esteemed resource persons, Mr. A.K. Nandy, Dy, Director, SSC(ER) KOLKATA and Mr. Arun Kumar Sarkar, Dy, Director, SSC(ER) KOLKATA discussed each and every perspective of the competition and they shared a booklet which is the synopsis of the examinations organized by Staff Selection Commission. After the programme, a discussion session was there and it is very effective note. Many students expressed their point of view and wanted to know some other criteria which was associated with the examination. Overall, the programme provided positive feedback to the students.





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**Graduate Level Examination**

Level: Graduate Level of the Examination  
The Examination will be held on the following dates:  
2023  
2024

Sl. No.	Subject	Marked	Method of Assessment	Computer Based Examination
1	English	100	Written and Oral	
2	History	100	Written and Oral	
3	Political Science	100	Written and Oral	
4	Computer Science	100	Written and Oral	Computer Based Examination

Paper (I) is for the post of DDO  
Paper (II) is for the post of (Assistant) in the post of DDO

- Minimum Educational Qualification: Graduate in any discipline
- Age Limit: 18-27 years (for some posts) 18-30 years (for some posts)
- For the post of DDO
- For the post of Assistant, Audit Officer / Assistant Accounts Officer, Inspector of Revenue Tax / CGST & Central Excise, SI in C.Agency, O.S.A. / Assistant Accounts Officer, Auditor, Tax Assistant, etc.

**GPS Map Camera Lite**

XCRR+M7Q, Raidighi, West Bengal 743383, India

Latitude 21.9916077° Longitude 88.4409922°

Local 01:24:18 PM Altitude 7.69 meters  
GMT 07:54:18 AM Friday, 24.02.2023

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Staff Selection Commission  
Eastern Region  
In Collaboration With  
Career Counselling and Placement Cell  
&  
SC, ST Welfare Committee,  
Raidighi College, Raidighi, South 24 Parganas, West Bengal  
Present  
Staff Selection Commission Awareness Campaign  
A workshop to promote student employability  
DATE: 24th February 2023  
Time: 12 noon - 3pm  
Venue: 3rd Floor, Swami Vivekananda Bhavan

XCRR+M7Q, Raidighi, West Bengal 743383, India  
Latitude 21.9916077° Longitude 88.4409922°  
Local 01:24:28 PM Altitude 7.69 meters  
GMT 07:54:28 AM Friday, 24.02.2023

GPS Map  
Camera Lite



  
Principal's Signature  
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## Action Taken Report of 2022-23:

- There are no complaints registered till the date.
- SC/ ST students are enthusiastically participated in cell's programs particularly in collaborative career counselling and placement orientation workshop jointly organised with College Placement Cell.
- SC/ ST Cell will arrange such special informative and skill development programs rather than only scholarships orientation as per the requirements of contemporary educational ecosystem.

## Constitution (2023-24 Committee)

1. Chairperson : Dr Sasabindu Jana, Principal
2. Convenor : Prof Sital Singh
3. Deputy Convenor: Prof Manas Gayen
4. Members : Prof Pintu Mandal, Prof Dibyendu Saha, Prof Savita Soren, Prof Jayanti Dhara, Prof Bula Rani Mandal, Prof Himansu Sekhar Halder, Sri Barun Kanti Halder, Sri Paritosh Bar
5. One student member (invitee)



  
Principal's Signature

PRINCIPAL  
RAIDIGHI COLLEGE  
SOUTH 24 PARGANAS