



*Report On
Administrative Training Programme & Capacity Building
Workshop and Seven Days Faculty Development Programme*

*Under MoU
With Muralidhar Girls' College*

*Organised By Raidighi College
In Collaboration with
Muralidhar Girls' College*

Programmes under MoU with Muralidhar Girls' College

P-411/14 Gariahat Road Ballygunge Kolkata-700029

Session 2022-2023

Sl. No.	Title of the Event or Activity Organised	Date or Period of the Event or Activity	Convenor of the Event or Involved Teacher(s)	No. of Participants	Beneficiary
1.	Seven Days Faculty Development Programme on “ Preparedness for Revised Accreditation ”	19-09-2022 to 26-09-2022	Several Faculty Members	118	Faculty Members
2.	Administrative Training Program and Capacity Building Workshop	29-04-2023 to 27-05-2023	Uttam Ray Mondal, Shaktipada Jana, Paritosh Bar	37	Non-Teaching Staff Members



Signature of the Principal
Muralidhar Girls' College

DR. KINJALKINI BISWAS
Principal
Muralidhar Girls' College
Kolkata - 700029



Signature of the Principal
Raidighi College
PRINCIPAL
RAIDIGHI COLLEGE



RAIDIGHI COLLEGE

(A NAAC Accredited College)

P.O. & P.S. -Raidighi, South 24 Parganas, Pin- 743383

Phone No. 9735340005

Website – www.raidighicollege.in

Email – principal.raidighi@gmail.com, raidighicollege95@gmail.com



Date: 7/09/2022

NOTICE

This is to inform all the concerned that the following event will take place in the premises of Raidighi College. You are requested to comply and oblige. The details of the event is given below:

Title: Preparedness for Revised Accreditation (in collaboration with WB State Council of Higher Education Dpt.)

Date: 19/09/2022 to 26/09/2022

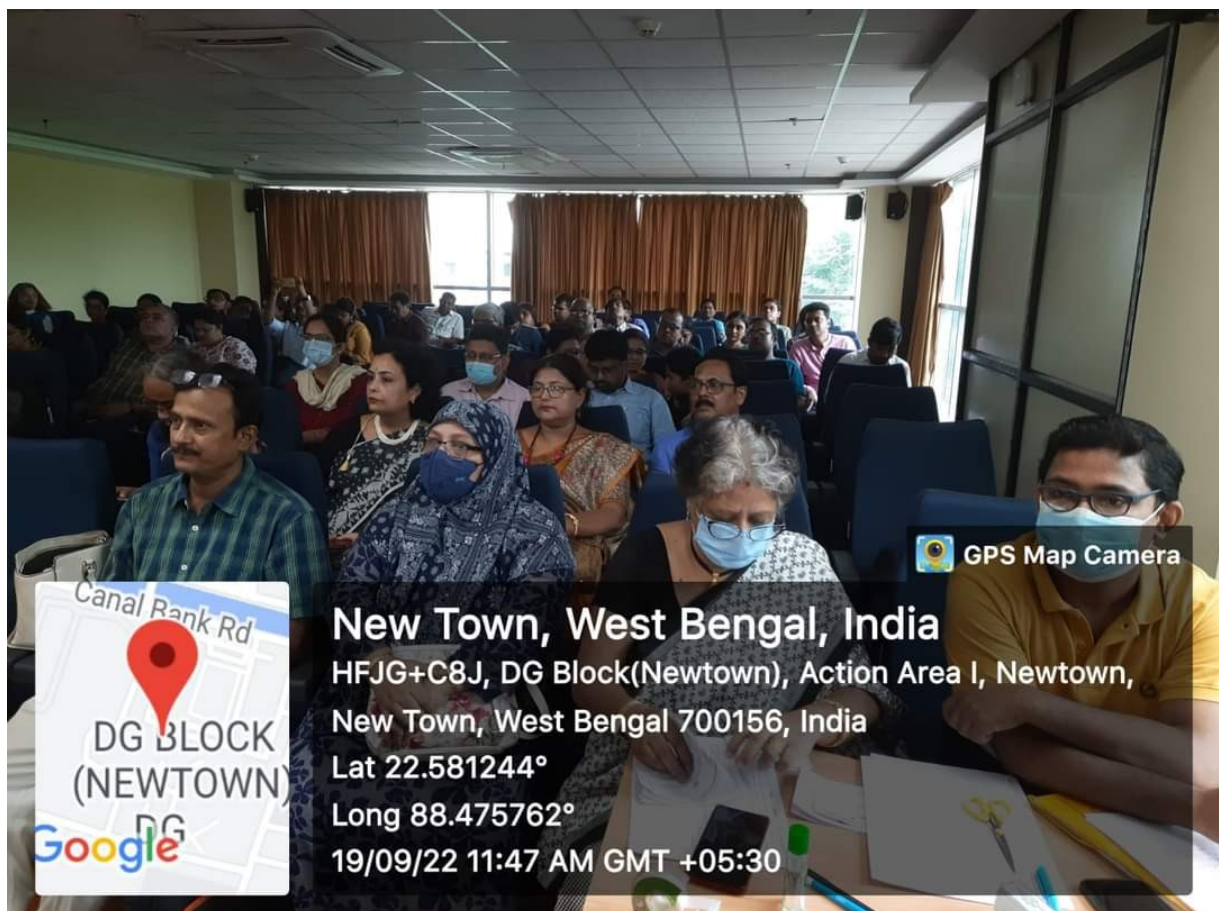
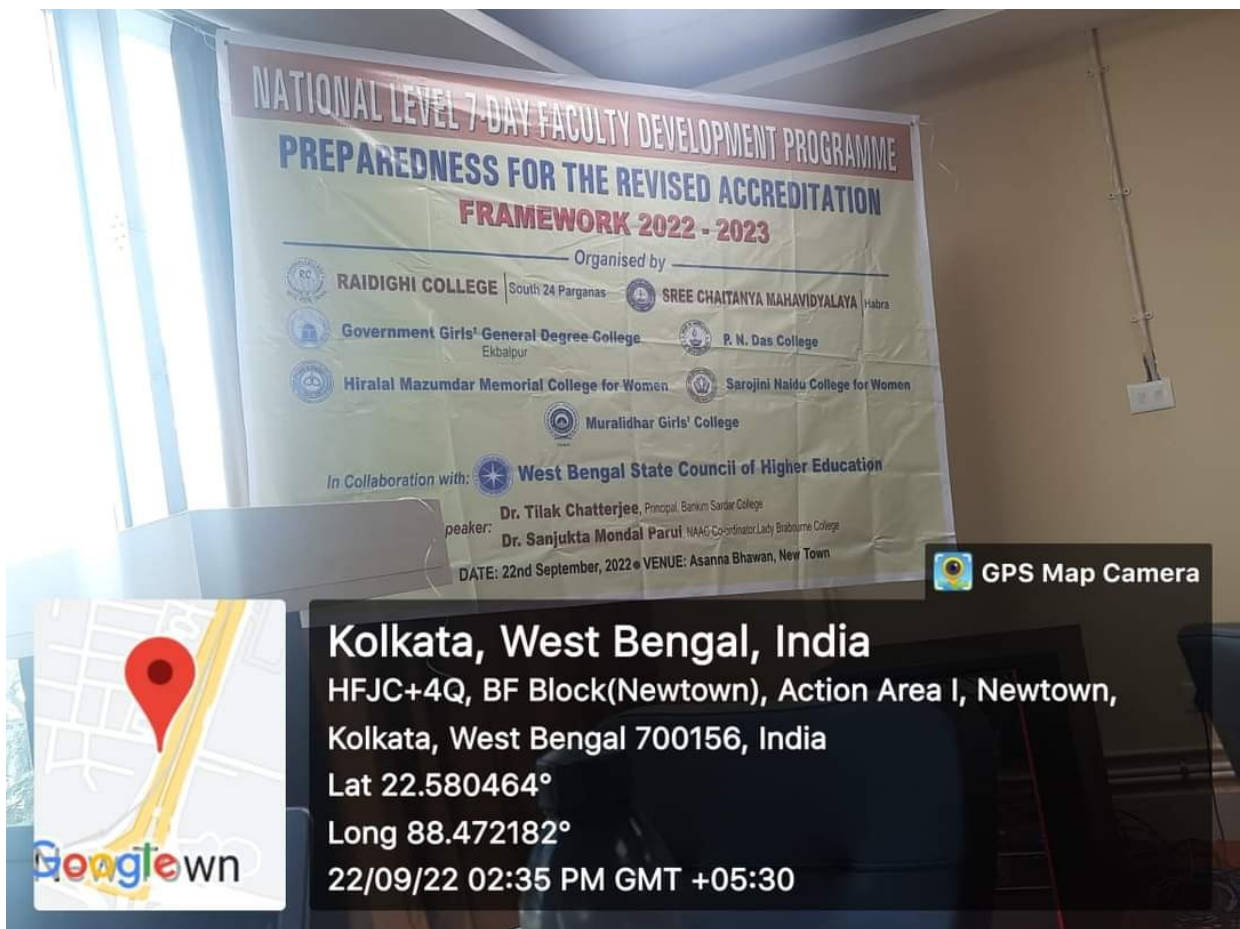
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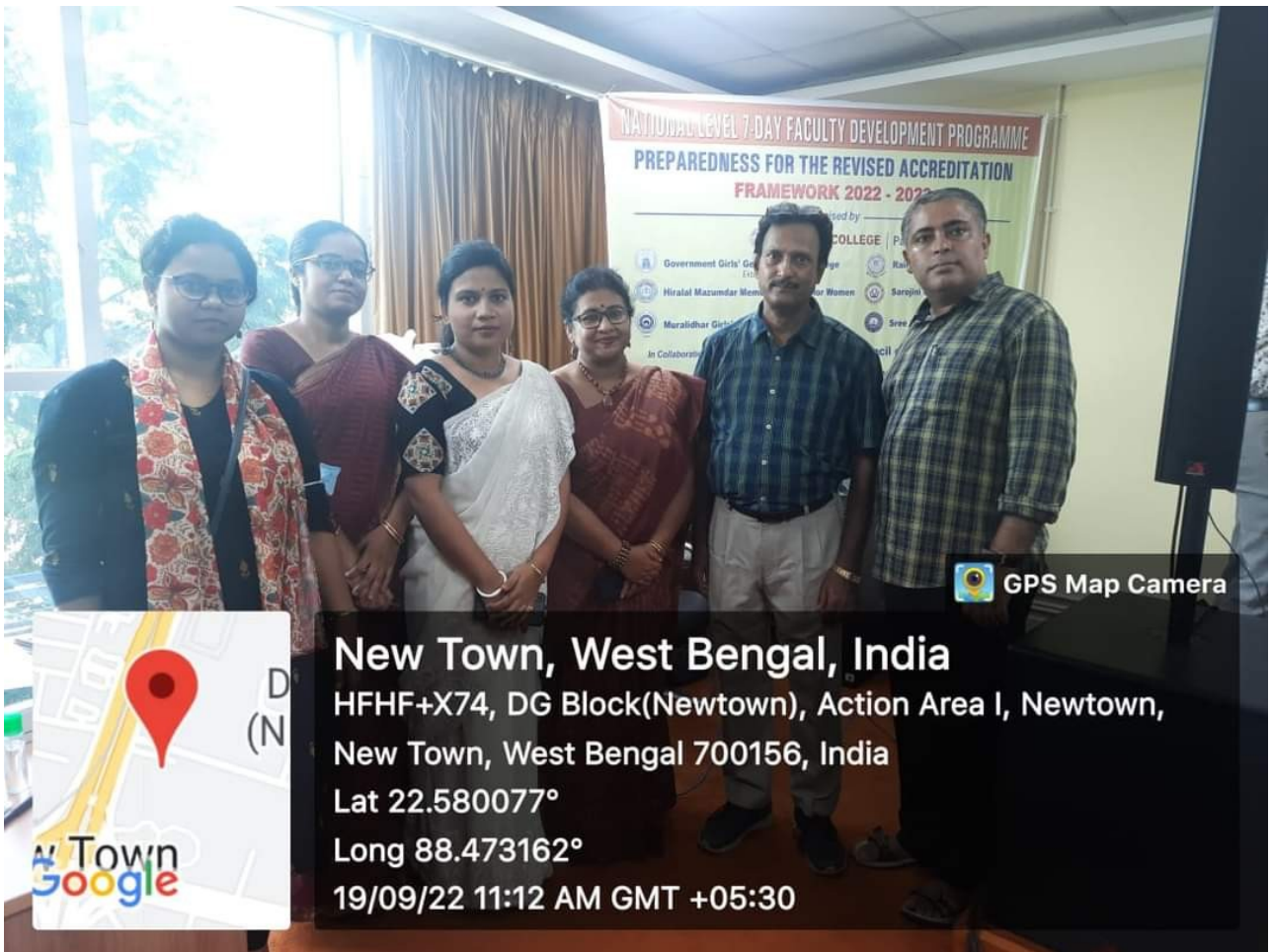
Venue: Asanna Bhavan, NewTown, WB 700156

Type of Event: Seminar




Dr. Sasabindu Jana
Principal
PRINCIPAL
RAIDIGHI COLLEGE





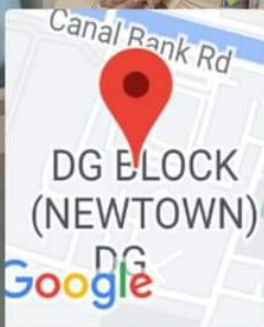
New Town, West Bengal, India

HFHF+X74, DG Block(Newtown), Action Area I, Newtown,
New Town, West Bengal 700156, India

Lat 22.580077°

Long 88.473162°

19/09/22 11:12 AM GMT +05:30



Kolkata, West Bengal, India

Office Of Higher Education, Office Of Higher Education, DG
Block(Newtown), Action Area I, Newtown, Kolkata, West Bengal 700156,
India

Lat 22.581191°

Long 88.475955°

21/09/22 01:35 PM GMT +05:30



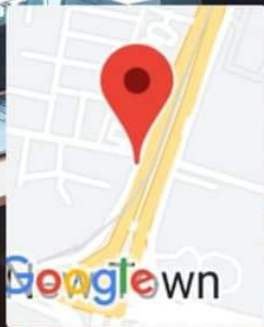
Kolkata, West Bengal, India

HFJC+4Q, BF Block(Newtown), Action Area I, Newtown,
Kolkata, West Bengal 700156, India

Lat 22.580464°

Long 88.472182°

22/09/22 11:13 AM GMT +05:30



GPS Map Camera



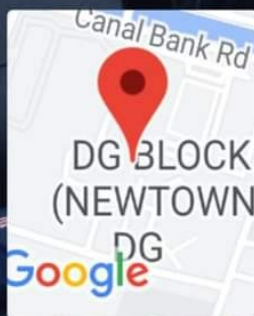
Kolkata, West Bengal, India

Office Of Higher Education, Office Of Higher Education, DG
Block(Newtown), Action Area I, Newtown, Kolkata, West Bengal 700156,
India

Lat 22.581205°

Long 88.475958°

23/09/22 02:01 PM GMT +05:30



GPS Map Camera



7-DAYS NATIONAL LEVEL FACULTY DEVELOPMENT PROGRAM ON PREPAREDNESS FOR THE REVISED ACCREDITATION FRAMEWORK, 2022



Certificate of Participation

*This is to certify that **Ms. Rukshana Irani** of **Department of Food & Nutrition, Raidighi College** participated for **7 days** in the National Level 7 days-Faculty Development Program held from 19.09.22-24.09.22 and 26.09.22 (11:00 am to 5:00 pm), organised by P.N. Das College, Government Girls' General Degree College, Sarojini Naidu College for Women, Raidighi College, Muralidhar Girls' College, Sree Chaitanya Mahavidyalaya, Hiralal Mazumdar Memorial College for Women in collaboration with West Bengal State Council of Higher Education. His/Her participation is highly appreciated.*

Sharmila
Principal
P.N. Das College
Pala, Bangal Estate, N. 24 Pgs.

Principal
P.N. Das College

Alghanda
Principal
Government Girls' General Degree College
Kolkata

Principal
Government Girls' General Degree College

U. Ukil
Principal
DR. URMILA UKIL SAROJINI NAIDU COLLEGE FOR WOMEN, GOVT. SPONSORED
30, Jessore Road, Kolkata-700 028
West Bengal

Principal
Sarojini Naidu College for Women

DR. SASABINDU JANA
Principal, Raidighi College
PRINCIPAL
RAIDIGHI COLLEGE
SOUTH 24 PARGANA

Principal
Raidighi College

K. Biswas
Principal
DR. KINJALKINI BISWAS
Principal
Muralidhar Girls' College
Kolkata - 700029

Principal
Muralidhar Girls' College

Sree Chaitanya Mahavidyalaya
Principal
Sree Chaitanya Mahavidyalaya
Habra-Pratulnagar, 24 Pgs. (N)

Principal
Sree Chaitanya Mahavidyalaya

Dr. Some Ghosh
Principal & Secretary
Hiralal Mazumdar Memorial College for Women
Dakshineswar, Kolkata - 700 035

Principal
Hiralal Mazumdar Memorial College for Women

Raidighi College Hosts Collaborative NAAC Prep Program

The Internal Quality Assurance Cell (IQAC) of Raidighi College partnered with six other colleges and the West Bengal State Council of Higher Education to conduct a seven-day Faculty Development Program (FDP) on "Preparedness for Revised Accreditation." This initiative aimed to equip faculty members from participating institutions with the knowledge and skills necessary for their upcoming NAAC accreditation, particularly in light of newly implemented regulations.

Held from September 19th to 26th, 2022, the program featured daily sessions led by faculty from different colleges, each addressing a specific NAAC criterion. This collaborative approach ensured diverse perspectives and expertise were shared, benefitting all participants.

Through this program, Raidighi College played a significant role in fostering collaboration and capacity building within the education sector, contributing to collective success in the upcoming NAAC accreditation cycles.



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Date: 14/04/2023

NOTICE

This is to inform all the concerned that the following event will take place in the premises of Raidighi College. You are requested to comply and oblige. The details of the event is given below:

Title: **Administrative Training Program & Capacity Building Workshop**

Date: 29/04/2023 to 27/05/2023

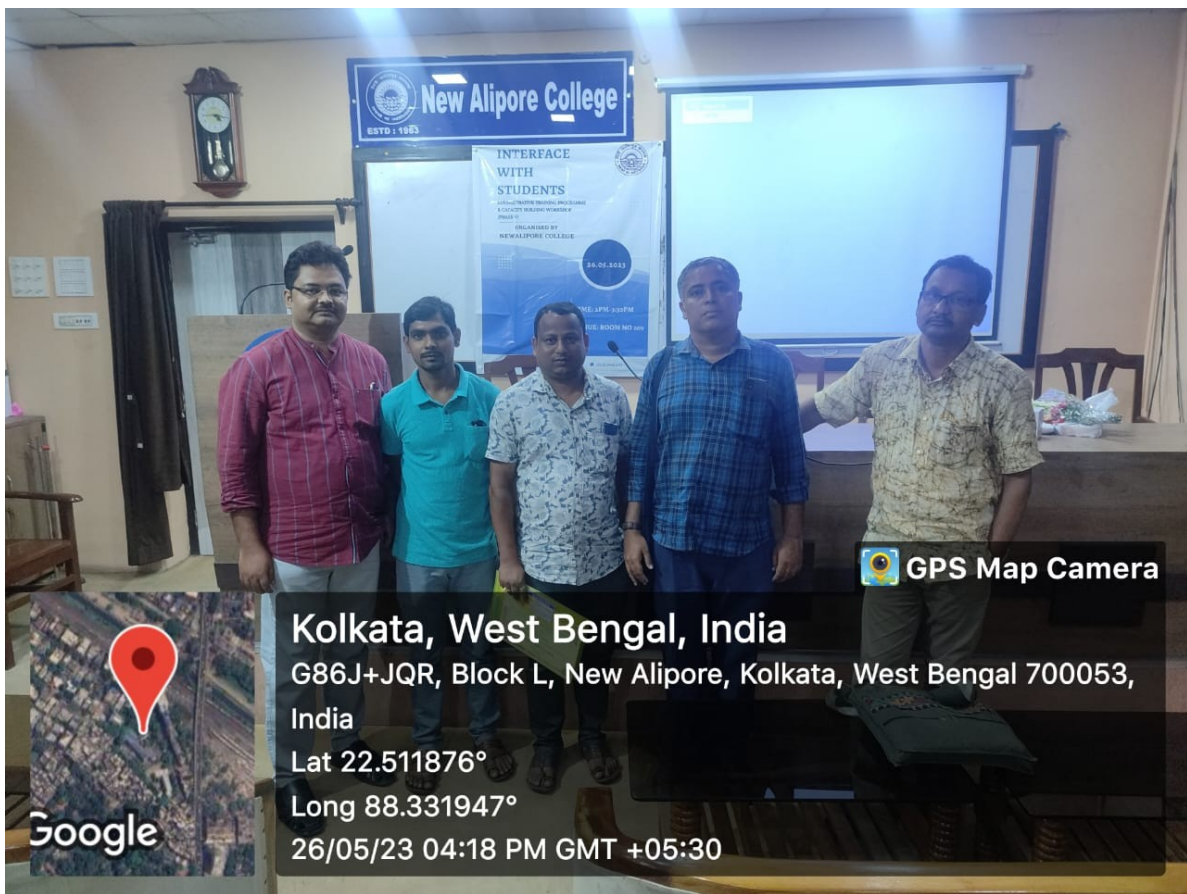
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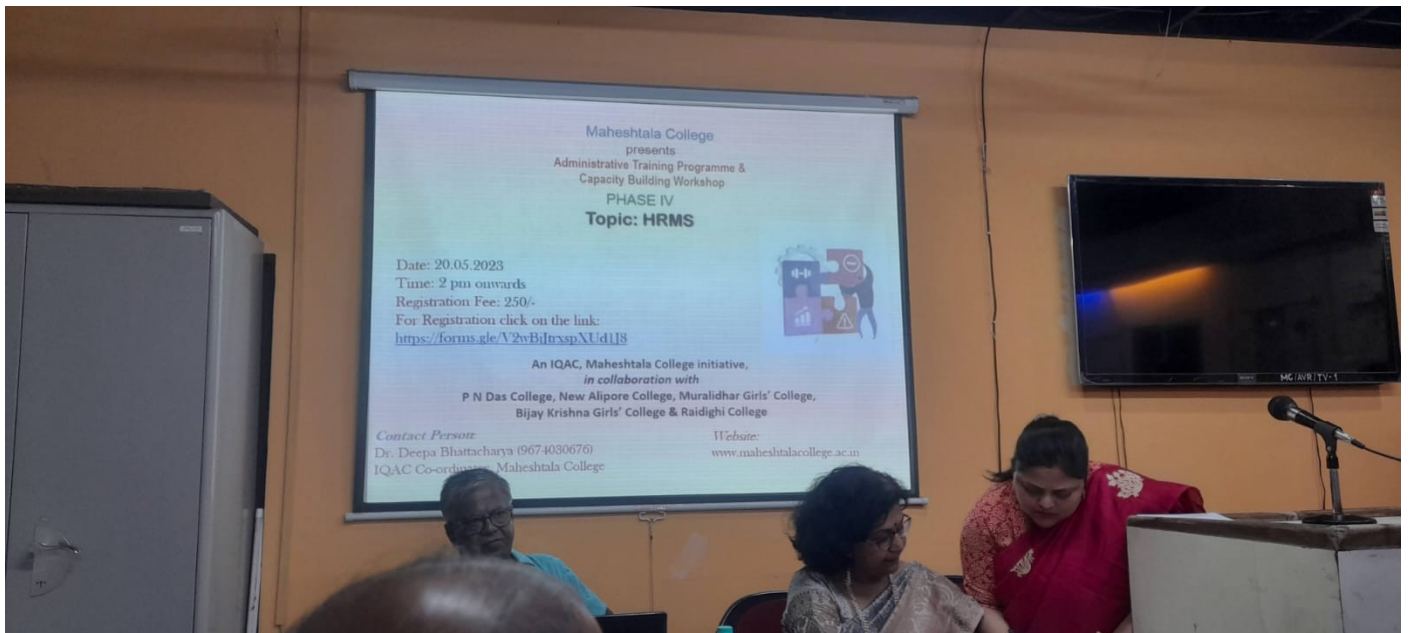
Venue: At Different College Premises of BijoyKrishna, Maheshtala, Muralidhar, PN Das, NewAlipore, & Raidighi College

Type of Event: Seminar

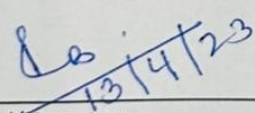



Dr. Sasabindu Jana
Principal
PRINCIPAL
RAIDIGHI COLLEGE





DATE	VENUE	TOPIC
29.04.2023	BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH	TALLY
06.05.2023	MAHESHTALA COLLEGE	HRMS
13.05.2023	MURALIDHAR GIRLS' COLLEGE	SERVICE BOOK & E-PENSION
20.05.2023	P.N. DAS COLLEGE	RECORD KEEPING, STOCK & ASSETS
26.05.2023	NEW ALIPORE COLLEGE	INTERFACE WITH STUDENTS
27.05.2023	RAIDIGHI COLLEGE	E-TENDER



 Principal/Secretary

Collaborative Training Empowers College Staff

Raidighi College joined forces with five other institutions - Bijoy Krishna Girls' College, Maheshtala College, Muralidhar Girls' College, P. N. Das College, and New Alipore College - to conduct a six-day Administrative Training Program and Capacity Building Workshop. This initiative aimed to equip administrative staff with the necessary skills and knowledge to excel in their roles.

The program spanned across six days, with each day hosted by a different college and focusing on a specific theme:

- **April 29th (Bijoy Krishna Girls' College):** Tally
- **May 6th (Maheshtala College):** HRMS (Human Resource Management System)
- **May 13th (Muralidhar Girls' College):** Service Book and E-Pension
- **May 20th (P. N. Das College):** Record Keeping of Stock & Assets
- **May 26th (New Alipore College):** Interface with Students
- **May 27th (Raidighi College):** E-Tendering

This collaborative approach fostered knowledge sharing and ensured staff from all participating colleges benefitted from diverse expertise in various administrative domains. The program equipped them with the necessary skills to navigate the complexities of their roles effectively, contributing to the overall efficiency and success of their respective institutions.