



RAIDIGHI COLLEGE

(A NAAC Accredited College)

P.O. & P.S. -Raidighi, South 24 Parganas, Pin- 743383

Phone No. 9735340005

Website – www.raidighicollege.in

Email – principal.raidighi@gmail.com, raidighicollege95@gmail.com



Minutes of the Meetings

Session: 2018-19

1) A meeting was held on 5th July, 2018 at Conference Hall for committee members to consider following agenda :

- Scholarship guidance
- Government schemes for OBC students
- Academic awareness and adoption

Resolutions :

- Decided to participate in general orientation program of 1st Sem students and give necessary information about scholarships
- Suggested College office to prepare a separate list for OBC A and OBC B students
- Academic encouragement is necessary for overall upgradation of the backward students. Cell will work for their necessary exposure.

Members Present:

- Dr Sasabindu Jana, Principal
- Dr Shreyashi Pal, Convenor
- Prof Rukshana Irani
- Sri Zakir Hossain Khan
- Student representative from 2nd Semester

2) OBC Cell meeting was held on 6th April, 2019 at Teachers' Room for members of the committee to consider following agenda:

- Observations of Dr B.R. Ambedkar Remembrance Day
- Miscellaneous

Resolutions :

It is resolved that OBC Cell will participate in coming Dr B.R. Ambedkar Remembrance Day, dated 14th April, 2019 organized by Equal Opportunity Centre of Raidighi College to share the spirit of community integration and social upgradation.




Dr. Sasabindu Jana
Principal
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Action Taken Report for 2018-19:

There are no complaints registered till the date from any section of OBC students and teachers. The cell will coordinate with office for proper communication of government scholarship guidance for OBC students at the earliest period of the session.

Members Present:

1. Dr Sasabindu Jana, Principal
2. Dr Shreyashi Pal, Convenor
3. Prof Rukshana Irani
4. Sri Zakir Hossain Khan

Session 2019-20

1) A meeting of the cell was held on 13th August, 2019 at Conference Hall for committee members to consider the following agenda:

- a. Recommendation from OBC Cell in coming GB meeting ,dated 14th August
- b. Orientation of 1st Semester students

Resolutions:

The cell will send a prayer of separate fund for OBC Cell extensional activities like magazine publications, awareness programs, prizes for good performance etc.

OBC Cell will also coordinate with academic sub committee for a general arrangements of orientation program.

Members Present:

1. Dr Sasabindu Jana, Principal
 2. Prof Rukshana Irani, Convenor
 3. Dr Shreyashi Pal
 4. Sri Zakir Hossain Khan
 5. IQAC representative
- Dr Sisir Chatterjee




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Action Taken Report of 2019-20:

Due to COVID pandemic lockdown restrictions all the normal campus activities are suspended from March, 2020 and the cell decided to continue there awareness work in online platform.

There is no registered complaints from OBC students about any irregularities till date.

Session: 2020-21

A online meeting was held on 1st September, 2020 for committee members to consider following agenda:

- To discuss orientation program online for 1st Semester students
- To organize health related awareness webinars with other sections of Equal Opportunity Cell

Resolutions:

It is resolved that the OBC Cell will sectionally participate in departmental classes to deliver their messages about programs and functions of the committee.

The cell is also participate in various college level extensional webinars for general health care and mentoring of students as well as community following Principal's recommendations.

Action Taken Report :

The entire situation is abnormal and the Students are mostly affected with uncertainty and fear. Government schemes are very much up-to-date to support students with financial arrangements but the cell will continue home base mentoring for their welfare as well as sustainability.

Members Present:

1. Dr Sasabindu Jana, Principal
2. Dr Shreyashi Pal, Convenor
3. Prof Rukshana Irani
4. Sri Zakir Hossain Khan




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Session: 2021-2022

A online meeting was held on 3rd September, 2021 for committee members to consider following agenda:

- To discuss orientation of 1st Semester students
- To develop an ecosystem of mentoring with other sections of Equal Opportunity Centre

Resolutions :

As per UGC guidelines, 30th August was the Commencement date of academic session 2021-22 and our Cell is ready to address our 1st year students with necessary guidelines on facilities and support schemes.

We will also encourage OBC students to participate in College vaccinations program in coming month for proper health care of the community as a whole. We will also continue our efforts to coordinate with other sections of Equal Opportunity Centre for a functional service ecosystem.

Members Present:

1. Dr Sasabindu Jana, Principal
2. Dr Shreyashi Pal, Convenor
3. Prof Rukshana Irani
4. Sri Zakir Hossain Khan

Action Taken Report:

For last one and half year our college activities are suspended as well limited within online platform. Naturally there is no single complain of misconduct or harrasment from any of our OBC students. Our office is cordial enough to deliver scholarships support as per government directives. We will continue mentoring for rest of the session.

Session: 2022-23

1) A meeting was held on 8th August, 2022 at IQAC Room for committee members to consider following agenda :

- To discuss orientation program for 1st Semester students
- To enhance students participation in different extensional activities
- To promote collaborative programs as per Principal's guidelines




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Resolutions:

The OBC Cell will participate in Teachers' Day program for student's encouragement and restoration of normal campus life. It will be our endeavor to communicate informally with students for holistic development.

Our OBC students particularly girls students are very much interested in extensional activities like sports, NSS, Green Club and Cultural programs. The cell will encourage their efforts and acknowledge at the end of the session.

The Cell is looking forward to participate in collaborative programs as per Principal's guidelines.

We request our Teachers' Council Secretary to give name of one student member in OBC Cell

Members Present :

1. Dr Sasabindu Jana, Principal
2. Dr Shreyashi Pal, Convenor
3. Dr Sisir Chatterjee, IQAC
4. Dr Sudhin Sinha, TCS
5. Prof Rukshana Irani
6. Zakir Hossain Khan

2) A special meeting was held on 13th April, 2023 for committee members and GB representative to consider following agenda:

- a. To discuss the scope and challenges of OBC Cell

Resolutions:

As per the advise of respected GB member Sri Shankar Halder OBC Cell will prepare an annual plan of actions and associated budget for the conduction of the programs. The proposal will forward to Principal sir for necessary arrangements.

We are thankful to Sri Shankar Halder ,GB Govt nominee for his kind words and guidance.

Members Present:

1. Dr Sasabindu Jana, Principal
2. Sri Shankar Halder, GB Member
3. DR Shreyashi Pal, Convenor
4. Dr Sudhin Sinha, TCS
5. Dr Rukshana Irani
6. Dr Sisir Chatterjee, IQAC
7. Sri Zakir Hossain Khan




Dr. Sasabindu Jana
Principal
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Action Taken Report for 2022-23 :

There is no registered complaints from OBC students about any irregularities till date. An action plan will develop for next session with supportive budget requirements as per the advise of the GB members. OBC Cell is satisfied with the scholarships related services from collegr office. A recommendation for display boards for OBC students in adjoining office area is forwarded for Principal's consideration.

Session: 2023-24

1) A meeting was held on 27th November, 2023 for committee members to consider following agenda:

- To review scholarships status and results of OBC students as per College authority's report
- To participate in coming National Constitution Day program on 28th November, 23

Our OBC students are very attaintive in regular studies and a section is very much successful in University examinations. But a great number of students are also discontinued their studies and finally left the College without any degree because of various socio-economic vulnerabilities. OBC will arrange orientation program before the examination session to mentor them and their families, if necessary.

We will participate in Constitutional Day program supported by IQAC for general awareness about our rights and duties as students as well as citizens of the nation.

Member's Present:

1. Dr Sasabindu Jana, Principal
2. Dr Shreyashi Pal, Convenor
3. Dr Rukshana Irani
4. Dibyendu Saha, HOD Political Science dept (invitee)
5. Sri Zakir Hossain Khan
6. One student invitee

Action Taken Report:

Till the end of November, 2023 there are no complaints from different sections of OBC students. The cell will continue its coordination with other sub committees. We will continue our efforts to reduce drop out from OBC section as a support system for overall development of institutional values and practices.




Dr. Sasabindu Jana
Principal
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